

Catalina Island Yacht Club
Board Meeting
July 1, 2023
CIYC and Zoom Video Conference

Officers/Board Members Present: Commodore Gary Tolar, V/C John Wells, R/C Mary Haller, P/C Chris Wiltsey, COB S/C Roland Rapp, Treasurer Randy Weaver, Secretary Bob Flaig, Louie Bozanich, House Chairman Kirk MacInnis, Larry Gottlieb

Via Zoom: V-COB Taylor Hunter, David Johndrow, Judge Advocate David Baker, Asst. Secretary David Austin

Absent: Jr. S/C Steve Shea

Members Present: Nick Bozick, Tina Cartwright, Ron Cassell, S/C Jeff Christiansen, Maureen Cocchi, Pete Compton, Matt Crochet, Gary Granbery, Kathy Hamilton, Kathy Hamilton, Dr. Hunt, S/C Robert Herstoff, David Johnston, Marc Kamyab, Jim Knox, David Lamb, S/C Jim McCampbell, Trayce Nadolski, Tom Nix, Gary Richards, Andrew Rowe, Tom Thacker, S/C Jim Wachtler

Via Zoom: S/C Dave Horst, S/C Brad Kelly, Chris Lund, Dick Webben

Guests Present: CIYC General Manager Jenny Armstrong

Call to Order – Chairman S/C Roland Rapp

The meeting to order at 1000 hours. Roland introduced the new member in attendance, Tina Lund Cartwright. Draft minutes (version 2) of the May 28, 2023 meeting were distributed previously via email. Hearing no corrections, additions, or deletions the minutes stand approved as distributed.

Commodore's Report – Gary Tolar

Gary thanked everybody, especially P/C Chris & Wy Wiltsey for all the June events. Also, thanks to RC Mary Haller for all her hard work, noting, this weekend she got 32 boats in on moorings. We are looking forward to the events tonight and through July, August and September.

Vice Commodore's Report – John Wells

We had a fairly uneventful month, but completed some needed maintenance. We replaced the water heater, addressed some issues with the casters down on the float, the boom fell into the water and will need to be replaced. Also, we pumped

out the grease traps and finished up some painting for the year, thanks to Kirk. John thanked Mary Tolar for getting the View out as always right on time and looking good and Bob Flaig for getting all the email blasts out. Please remember to use the Shore Boat vouchers whenever possible. Also, new members that have not had an opportunity to complete orientation please see John. Roland asked about acquiring a contract with a person to handle the boom and float maintenance. Kirk indicated he is working with Bill Hernandez, who maintains all the floats, booms and ramps for the city. He is currently doing some maintenance/repairs for us and Kirk is developing a system for this with him. J/A Baker raised concern about liability/insurance and Kirk stated he works on a contract basis with the city and maintains insurance. Roland stated we need to get this approved as soon as possible. Lastly, John reminded everyone tonight is the Flag Officer Steak Fry and he will be announcing the new Port Captain for 2024.

Rear Commodore's Report – Mary Haller

Thirty-two boats are in the harbor with only two requests being unfulfilled, a 70' and 75' boat. Twenty-Three owners have graciously let us use their moorings and are very much appreciated. We have six 60' plus, thirteen 50' including 4 side ties), eleven 40' with no side ties, and two 30' moorings. A special thanks to the Wells' and Christiansen's for volunteering to move off their moorings to allow for four 60' plus boats.

A few very important announcements: if you are assigned a CIYC mooring please remember to thank the owner. A great way to do that, is take a picture of their mooring, showing the owner's name, with your boat, and text or email it to them along with a thank you. Reminder, when you are in the harbor, you must fly a Club Burgee attached at the bow pulpit on powerboats and the starboard halyard on sailboats. Lastly, it is critical to understand the harbor rules state you cannot leave your boat unattended overnight. Additionally, the Harbormaster mentioned; generators have often been running beyond the 10p.m. curfew, as well as loud music. They will be really cracking down on water balloons and ask that you report any violations immediately. As a reminder, please do not make any side tie arrangement on a CIYC mooring without first contacting the Rear Commodore. All side ties must go through the Rear Commodore, as she may already be planning on using the mooring for a side tie arrival. Roland added the Rear Commodore position is the toughest job in the club and we appreciate all

Mary does and the relationship she maintains with the Harbor Department, so please follow the rules.

Port Captain's Report – Chris Wiltsey

We have a great full slate of events this weekend and up through the 4th. The remaining events in July all have spots open, however the lobster event in August is already sold out. Please sign up for events early and often, it's important to so you can get in, but it's also important for P/C and event teams to do their planning. On July 3rd we are hosting the sold-out New Member dinner. A DJ will provide music and karaoke after the dinner event, so stop by and enjoy the fun, even if you are not signed up for the dinner.

General Manager's Report – Jenny Armstrong

Unfortunately, a number of members have been disregarding the house rules this season. As a reminder, new members are provided an orientation packet and are encouraged to familiarize themselves with the rules. Recently there have been frequent blatant disregard of the rules, as an example vacating tables etc. and not busing their own used items, or walking away from a partially finished drink then complaining when it is removed by staff. Please remember we operate with minimal staff to keep costs down and when you are finished it helps to remove your used items & glasses and place at the end of the bar for staff handling. If you are returning shortly to an unfinished drink, simply place a napkin on top and it will not be removed.

Last minute guest name badge requests have become a problem as well, please note the website has an area to register (up to 24 hours prior to event) and guest badges will be provided. The Club also implemented a new deck bbq arrangement allowing for day of arrival attendance for an additional cost of \$5, to encourage early sign ups, and it is working well. Additionally, members are reminded guests are not automatically signed up for an event when members register, that's a separate process. Please note the 2-guest holiday event limit (not counting family members) with a limit of 10 total per member family, applies to events only, not club access. Shore boat vouchers are good Friday, Saturday and Sunday plus through the 4th of July. Please place guest name badge holders in the lower right mail box opening when finished.

The wine fridge went out, and was replaced quickly by Kirk and Maureen. Roland will address the protocol the club is working on with the City for overnight golf cart parking.

Treasurer's Report – Randy Weaver

The board received the statements for the seven months ending May 2023. Reserves are up from last year \$154,000 at \$648,000 total. Operating cash is good at \$437,000 and the balance sheet in all respects is in good shape. Revenue is over budget through May by \$9,000 mainly from outside events and the bar. Expenses are under budget by \$11,000 a big portion of which due to payroll being underbudget by \$6,000, thank you Jenny. The House committee is on budget, Vice Commodore underbudget by \$2,000 and the Port Captain is under budget by \$2,000. The Clubs finances are doing good, with long range expenditures at \$60,000 (\$50,000 repairing dry-rot damage& painting, \$5,000 on BBQ's and \$5,000 on the Float). The Club transferred \$122,000 into the reserve account during the seven months. The final insurance policy has been paid and will renew on July 7, 2024.

Secretary's Report – Bob Flaig

As most everyone knows S/C Lowell Dreyfus recently passed away. The club is sending a CIYC flower arrangement burgee to be at his service tomorrow.

House Chairman's Report – Kirk MacInnis

No Report at this time

Membership Committee Report – Kathy Hamilton

We have 184 Regular members, 3 were Associate Members in the past, are paying their initiation fee over a 3-year period and all are under 40 years of age, so they do not count in the 180-member cap. Therefore, we have 181 members that count toward the cap with no openings. We have two people on the waiting list.

We need more prospects on the waiting list, so please talk to your friends especially those with moorings in Avalon and those that have boats 50' or less.

During the executive session the board will consider Paula Harding's request to transfer her Regular Membership to her Daughter Gracie Harding. Gracie was

posted and she does not have a boat so no mooring requests for the Rear Commodore.

Also, our very own Larry Gottlieb's Daughter Jaxy Luther is 39 and wants to become our newest Associate Member. If her membership is voted on during the Executive session and approved, she will be accepted as an Associate Member effective August 16th, the dues cut off this year. Secretary Flaig clarified if approved, her membership will be deferred until October 2nd with dues assessment in the 2024 year.

By-Laws Committee Report: Tom Thacker

Tom explained and led a discussion of the recommendations to update the Club's By-laws. **The board unanimously approved the following by-law recommendations and changes to be distributed to club members via email, posted in the View, with a final Board approval vote conducted during the August 5th Board meeting:**

- **Sections 3.6.1, 3.6.2, 3.6.4 and 3.6.5 Special Membership**

The guest privileges for special membership classes are inconsistent.

Bylaw Committee recommendation: Modify guest privileges for following membership classes, to allow for four guests at any time, inclusive of family:

- Non-Resident Members 3.6.4
- Widows (of regular members and Staff Commodores) – 3.6.1 and 3.6.2
- Alumni 3.6.5

- **Article 5.1.2 – Appointments**

Section references a "Hospitality and Public Relations Committee. This committee has not existed for some time. The City Liaison largely replaced this committee and there is no longer a bylaw section detailing members and responsibilities.

Bylaw Committee recommendation: Remove reference to appointment of Hospitality and Public Relations Committee, and replace with appointment of City Liaison (consistent with reference to this appointment in bylaw 10.7).

- **Article 7.1.2 Appointments:**

Commodore appoints three committees that are no longer in existence: Entertainment Committee; Sailing Regatta Committee; Power Boat Regatta Committee.

Bylaw Committee recommendation: Remove reference to these three committees.

- **Article 7.2 - Vice Commodore**

This section states the VC is responsible for enforcement of club float rules (7.2.4) and the club manager reports to the VC (7.2.6) The House rules (10) state the club manager is responsible for enforcing club rules and reports to the VC.

Bylaw Committee recommendation: Remove specific reference to enforcing club float rules, which are part of the House Rule and expand scope of responsibility to “club rules”.

- **Article 7.2.3 – Monthly Publication**

Bylaws specify the VC appoints the Webmaster (7.2.1) and is responsible for publication of the View (7.2.3) but does not define who appoints the editor of the View. In recent years the VC has appointed the editor with board approval.

Bylaw Committee recommendation: Add language to 7.2.3, to be consistent with 7.2.1 and remove reference to Monthly.

- **Article 16. Scholarship Fund**

This section references the scholarship fund paid by members and administered by a Committee (which does not exist) consisting of COB and two other members for two-year terms. Board recently approved transferring scholarship funding/administration to Foundation.

Bylaw Committee recommendation: Remove reference to scholarship Committee composition and reference Board authority to transfer to Foundation.

The board voted and unanimously approved the following committee recommendations regarding the House Rules, which are effective immediately:

- **House Rule 5.1 – Card Distribution**

Currently indicates that a \$100 fee is assessed for lost cards. The club has not been charging the \$100.

Bylaw Committee recommendation: Delete the reference to \$100 charge.

- **Article 9.6 - Dinghy storage**

Should time limits be placed on dinghy storage?

Bylaw Committee recommendation: Update the language in this section, to reference the need to obtain permission for each overnight storage and add reference to making alternative arrangements if leaving the Island.

- **Article 10.5 – Expectations**

Add reference to Club Manager developing processes with V/C approval to enable effective oversight of club policies.

J/A Baker was asked to update the release of liability forms held in the clubhouse relative to dinghy storage on the line/float and off-street golf cart parking (policy is being developed between the city and club) in the spaces across the street.

Additionally, COB Rapp addressed the off-street cart parking issue, House Rule 8.10 will require a change be drafted by the By-Law committee to include; 1) release of liability form (drafted by Judge Advocate) 2) proof of insurance on file at the Club 3) a spare set of keys marked with member owner name left at the Club 4) a Club Sticker on the Cart steering wheel (the city has agreed not to ticket) and Acknowledgement vehicles parked in the designated area may not protrude out into the roadway. **Roland proposed the following HR 8.10 updates and the motion carried unanimously.**

8.10. Golf Cart Parking: There is limited golf cart parking available across the street from the clubhouse. Members making regular use of these spots will be required to sign a release of liability for club and city and provide proof of insurance, both of which will be kept on file in the office. Members will be provided a CIYC sticker to affix on their golf cart, as an indicator to the city that this documentation is on file. Members must also provide a spare set of marked keys to be kept in the office, in case the carts need to be moved for any reason.

J/A Baker asked to be provided with the parameters for both the dinghy storage and off-street parking release's in order to draft new forms.

Foundation Report: Tom Thacker

The only donations since our last board meeting were the previously approved High School Student scholarships.

Upcoming we have "Catalinaville," Kathy Hamilton reports the event is August 5th (Chili Cook Off day) and we plan on purchasing a dinner event table. Anyone interested is encouraged to purchase thru the CIYC Foundation. The fund raiser this year is for the construction of the new Catalina Medical Center, a substantial long-term project that will provide better service on the Island. Kathy also noted use of funds information is available on their website and members may contact her for information as well. Roland added, the Catalina Company donated the land for the project, and the finished Medical Center will add many services that we cannot presently receive without being helicoptered off Island. Tom stated Kathy is spearheading this endeavor and can be contacted with any questions. Kathy noted it's a dinner event, with music and dancing to follow on the sand at Descanso Beach.

Bob Kurz provided a Billfish Tournament update. A full house is expected, with 16 boats entered and paid in full, with 91 anglers and guests at this time. If anyone has auction or giveaway items to donate, please let him know. Prizes will be awarded throughout the event.

Lastly, a book produced for the Club's 85th anniversary, covering years 1924 to 2009, which are given to new members when they join, is now available to all members at no cost. If you have not received a Book yet and would like one, you can pick one up from Jenny. It is a really interesting history of the Club all the way back to the beginning of the Club and the Billfish tournament etc.

New Business:

No new business

Old Business:

No Old Business

Adjournment

The regular meeting adjourned at 1125 hours with the Executive Session to follow directly.

Executive Session

The Board entered Executive session at 1130 hours.

Gracie Harding was approved to assume her mother Paula Harding's regular membership effective immediately.

Jaxy Luther was approved as an Associate Member with an effective date of October 2, 2023.

The Board exited the Executive session at 1150 hours.

Respectfully Submitted,

David Austin, Asst. Secretary

Roland Rapp, Chairman