

Catalina Island Yacht Club
Board Meeting
September 2, 2022
CIYC and Zoom Video Conference

Officers/Board Members Present

Commodore Steve Shea, V/C Gary Tolar, R/C John Wells, P/C Mary Haller, Jr S/C Roland Rapp, Louie Bozanich (zoom), Bob Flaig (zoom), Larry Gottlieb, Taylor Hunter, David Johndrow, Kirk MacInnis, Treasurer Randy Weaver, Chris Wiltsey, and J/A David Baker.

Members Present

Dave Austin , Chris Bertorelli, Nick Bozick, Jeff Briggs, Kerry Bubba, Paul Bushaw (zoom), Bob Carter, S/C Carlos Chacon, Ashley Chapple, Roger Chrisman, S/C Jeff Christiansen, Tom Fipp (zoom), Gary Granbery, Kathy Hamilton, S/C Dave Horst, Woody Hunt, David Johnston, Marc Kamyab, S/C Michael Levitt, Ward Lewis, Chris Lund (zoom), S/C Jim McCampbell, Andy Murphy, Pat Redfern (zoom), David Reed, Gary Richards, Bruce Rieser, Anthony Salcido, Bill Smyth, Tom Thacker, S/C Jim Wachtler, Dick Webben, and Don Wilet,

Guest Present

Club Manager Jenny Armstrong

Call to Order – COB Jr S/C Roland Rapp

Roland called the meeting to order at 1000 hours. He stated that version 4 of the draft minutes had been distributed earlier via email, and asked if there were any corrections, additions or deletions to the August 6th, 2022 Board meeting minutes. Hearing none, they stand approved as distributed.

Roland then welcomed Pat Redfern to his first meeting as a member.

Roland reported that at a Special Meeting of the Board, the Board approved a new lease with the City of Avalon for a term of 19 years plus two ten year options to extend, for a total of 39 years.

He then noted that out of consideration for scheduling issues, two reports would be taken out of order of the posted Agenda.

Bylaws Committee Report-Committee Chairman, Tom Thacker

Tom reviewed the process for Bylaw amendments. He noted that the Board had approved the Bylaw amendments for Initial Consideration and that those amendments had subsequently been published in accordance with 18.2.2. He asked for comments; hearing none, **it was moved and seconded to approve the previously published Bylaw amendments. The motion carried unanimously, and shall be effective immediately and will be submitted to the Membership for ratification at the Annual Meeting of the Members in November.**

Tom then discussed the House Rules revision project which the committee is still working on. He noted that it was a large and detailed project, and he thanked the committee, consisting of V/C Gary Tolar, S/C Jim Wachtler, S/C Dave Horst, and Director Chris Wiltsey. He especially thanked Mary Tolar for all of her hard work compiling all of the changes in a digital format.

Club Manager's Report – Jenny Armstrong

Jenny noted that there were a number of ongoing House Rules related issues that she was working with V/C Gary Tolar to resolve, including members tying their dinghies to the float overnight, sometimes for several days. Currently there is no protocol in place and she requested that the Board consider implementing a published protocol. Roland reported that this issue has been submitted to the Bylaws committee for input. Jenny then requested that members not use the trash can on the Float for their boat trash, and to instead, take it up to the dumpster themselves. Additionally, she suggested that mooring owners write letters to the City of Avalon requesting that the trash pick-up service be reinstated in the harbor. She noted that the Club is currently short staffed and asked for the member's patience during the remainder of the season.

Commodore's Report – Steve Shea

Steve discussed our new lease with the City of Avalon. He thanked the committee, consisting of Roland Rapp, Kirk MacInnis, Dan Devoe, Randy Weaver and David Baker, and he recognized former City Council member Cinde MacGugan-Cassidy for being the driving force on the City Council to get the lease process started. Steve noted that City Manager Dave Maistros would be attending our Opening Ceremony and anticipated that the lease would be signed after the ceremony.

Vice Commodore's Report – Gary Tolar

Gary reported that the dock staff are back at school, and while we will have dock coverage this weekend through Labor Day, there won't be any dock staff Monday through Friday afternoons. If members need assistance tying up their dinghies, they're asked to please contact the bartender on duty. He reminded everyone that the Shore Boat area of the float must remain clear, and to also avoid blocking the steps when tying up their dinghies.

He then reported that the August 2022 View edition will be the first time we are delivering hard copies to those members who opted in. There was a reduction in the total number of mailed newsletters by over 60%, with less than 80 members continuing to receive hard copies through the mail. The quote for the August edition was a 50% reduction in cost.

Gary thanked General Manager Jenny Armstrong and her entire staff for being such a pleasure to work with this season. He also noted that the ABC requirements for all staff to complete RBS training have been met.

He reported that there were two in-season requests for usage of the Club:

Coronado Cays Yacht Club, sponsored by Chris Bertorelli, on Tuesday, September 6th for a deck BBQ 6pm-10pm for approximately 12 guests.

Southwestern Yacht Club-sponsored by Mary Haller, on Tuesday, September 13th from 6:30pm-8pm for a cocktail hour for the Southwestern Cruisers, approximately 25 guests.

Both sponsors will be participating in their events, and all CIYC members are welcome to participate. **It was moved and seconded to approve both requests for use of the Club. The motion carried unanimously.**

Rear Commodore's Report – John Wells

John thanked the mooring owners for their continued support and fast responses to his requests for moorings. He reported that he was able to give mooring assignments for all 22 mooring requests for this busy weekend, including one 70' mooring. He noted that he was able to assign moorings for 193 boats this season.

Port Captain's Report – Mary Haller

Mary reported that we have completed 45 of the 52 events on the Club's social calendar (beginning with the Holiday Party in December). She reviewed the remainder of the schedule for Superweek, including the addition of the new mooring celebration for Chris & Teri Bertorelli today at 2:45 at M45-TuttoBene. She noted that the Port Captain's budget is on track and that it was her goal to utilize the full budget to the benefit of the members. She thanked all of the event hosts for their hard work, creativity, and dedication to putting on great parties. She then thanked GM Jenny Armstrong and staff for their incredibly hard work throughout the season, including caterers Margie Wahl, and Olivia Hernandez who have gone above and beyond to ensure the satisfaction of the membership.

Treasurer's Report – Randy Weaver

Randy reported that our balance sheet is strong, with total assets up \$74,000 and liabilities down \$10,000, compared to last July. Dues revenue is expected to be \$9,000 over budget for the year. Bar cost of sales, ending July 31, is \$6,000 under budget. Payroll is under budget due to the receipt of the IRS refund on the 2020 Q 2, 3, & 4 amended tax return under the ERC Program. Total received is \$54,770, which he would like the Board to consider transferring to the Capital Improvement budget. The View from the Deck expenses were \$20,895 YTD vs. a budget for the year of \$21,000. Overall, total expenses for the year should be on budget.

He noted that there are ten items which were either not budgeted for, or under-budgeted in the Capital Expense budget during the October 2021, Finance Committee meeting. The 2022 Capital Improvement budget is \$235K, of which \$192,600 is earmarked for the Extension of the Walkway project, the Hillside Stabilization Project, and the Handrail Project, none of which have been started this year. Randy would like to reallocate \$72,300 of the already approved funds to the ten under or non-budgeted items. He briefly reviewed those Capital items: including the OWL (Zoom meeting camera), the Dinghy Float & ramp, the weights on the Float, the Liquor cabinet, exterior paint, a leak to the Quarterdeck roof which required re-roofing, termite, rot & water damage, new washer & dryer installation, labor to install the windows in the tower, and the iron fence and gate replacement. **It was moved and seconded to approve the reallocation schedule as presented. After discussion, which included a report by COB Roland Rapp**

regarding an update on the hillside stabilization project, the motion carried unanimously.

Secretary's Report – Bob Flaig (zoom)

Bob requested that all members in attendance sign the sign in sheet. He also noted that today was the memorial for Ed Harding, and that a wreath had been sent to the memorial on behalf of CIYC.

House Chairman's Report – Kirk MacInnis

Kirk reviewed the extensive list of repair and improvements made this year. He thanked Steve Davis for his work on the club float and reviewed future projects for the float. He discussed and thanked V/C Gary Tolar for creating a Clubhouse Fixtures and Standards binder.

Foundation – S/C Jim McCampbell

Jim reported that the Foundation's Annual Fundraiser, which was held at the Catalina Island Museum on August 31st exceeded the Foundations expectations, raising over \$118,000. He thanked co-chair Kathy Hamilton for all of her hard work, as well as thanked all of the donors and bidders who made the evening such a success. He also thanked Auctioneer John Wells for doing such an exceptional job.

Jim also reported that the Foundation has already convened a special meeting to approve a donation request from the local Avalon high school football team.

City Liaison – S/C Jim McCampbell

No report.

Membership –Kathy Hamilton

Kathy reported that we currently have 183 members, with 6 prospective members on the waitlist.

New Business

1. During the replacement of the tower windows, a number of fishing harpoons/spears which had been stored for a very long time were removed from the tower for safekeeping. Now that the Staff Commodore photos have been moved to an alternate location in the dining room, **it was moved**

and seconded to hang the harpoons on that now vacant wall space. The motion carried unanimously.

2. It was moved and seconded to donate the old weathervane, removed from the Clubhouse, to the Catalina Island Museum. The motion carried unanimously.
3. The Board is in receipt of a letter from member Chris Pook requesting that his membership interest be transferred to his son, Andrew Rowe. The membership committee will follow up on this request.
4. The Board discussed forming a committee to oversee the 100th year Celebration for 2024.

Executive Session

The Board entered Executive session at 1115hrs.

There being no further business, the meeting adjourned at 1115hrs.

Respectfully Submitted,

Bob Flaig, Secretary

Roland Rapp, Chairman