**Catalina Island Yacht Club**
Board Meeting
December 1, 2021
**Zoom Video Conference**

## Officers/Board Members Present

Commodore Steve Shea, V/C Gary Tolar, R/C John Wells, P/C Mary Haller, Jr S/C Roland Rapp, David Baker, Louie Bozanich, Bob Flaig, Larry Gottlieb, Taylor Hunter, David Johndrow, Randy Weaver, Chris Wiltsey,

## Members Present

Jonathan Baker, Randy Boelsems, Stewart Brash, S/C ML Buck, Paul Bushaw, S/C Carlos Chacon, Kathy Hamilton, S/C Brad Kelly, Doug Kelly, S/C Michael Levitt, Chris Lund, Tom Nix, Bruce Rieser, Dr. Diane Schneider, Jack Taylor, Tom Thacker.

## Guest Present

Jennifer Armstrong

## Call to Order – Chairman Roland Rapp

Roland called the meeting to order at 1700 hours. Roland welcomed one new member Jonathan Baker to his first board meeting. Roland asked if there were any corrections, additions or deletions to the November 7th 2021 annual meeting and November 7th regular meeting minutes which were distributed earlier. Hearing none, they will stand approved as distributed.

## Commodore's Report – Steve Shea

Steve stated his hopes for the new year are that everyone is happy and healthy including himself. He also reported that there are some goals that he hopes to accomplish this year.

1) Hillside stabilization project.
2) Renew our lease with the City of Avalon.
3) Re-write the house rules. They have not been redone in many years.
4) Add air conditioning to the main dining room.

## Vice Commodore's Report – Gary Tolar

Gary reported an application for Clubhouse use has been received by the Avalon Lions Club for an event on December 15th. The Board has approved this. They are expecting around 50 people. Gary stated that we like it when the City of Avalon civic organizations want to use our club for their functions.

Gary then reported that he has a request for CIYC Clubhouse rental by BCYC for their cruise in 2022 from September 30th to October 1st. 50-75 people would be coming for that event. Gary noted that this event is after our closing day, but still in the summer yachting season. Roland moved for approval of the request subject to resolution of the venue fee issue that came up at our recent BCYC events. Mary Haller seconded the motion. In discussion, Roland added that BCYC has charged us $1,125 to use their Club for our Annual Meeting this past November and another $1,125 for our upcoming Christmas Party on December 3rd 2021. In the past BCYC never charged us since we have a special relationship with them that included not charging each other such fees and offering Honorary Memberships to their Commodore and Jr S/C each year as do the same for LBYC. **After discussion the motion passed unanimously.** Gary will be meeting with the BCYC Board to try to resolve this billing issue tomorrow and then report back to the Board on his efforts.

## Rear Commodore's Report – John Wells

John reported for his first 25 days mooring requests has gone well. We only had one mooring request which Gary and Mary Tolar helped to facilitate the mooring request for that mooring. John stated that Gary and Mary have done an excellent job transitioning the mooring assignment role to him and he is optimistic that he will be ready for the upcoming mooring request season. John stated he had mooring request cards ready to be sent to mooring owners at the start of 2022. Roland suggested that John bring mooring request cards to the Holiday Party and have Members sign the mooring request cards at the Party.

## Port Captain's Report – Mary Haller

Mary commented that she was grateful for the great job by Evie Compton for her efforts to make the annual meeting such a success and noted that the new BCYC Catering Manager was also a big help with the event. Mary then reported that the Social Calendar is complete for 2022 and that it is up on the CIYC website thanks to Bob Flaig who entered every event into the website. Members can now go on the website and sign up for events. She noted that Bob is working on getting the social calendar in an email blast that can be sent to all members. This email blast will go out in the next few weeks.

Mary reminded that our next event is the Holiday Party that we have 96 people reserved to attend. The next event will be the Commodore's Ball on April 9th 2022 at the Virginia Country Club.

Roland commented that he thought the use of the CIYC website for the holiday party reservations worked great and that any member could also log in to see who else had signed up. He suggested that we use the website in the future for all events both at the club and off site. Mary agreed and plans to do so.

## Club Manager Report – Jennifer Armstrong

Jenny offered to help Steve with the house rules project. She has red markings in her Roster which has the house rules that she would like to see changed. Jenny said air conditioning would be great, but in the interim she would like to rotate the existing ceiling fans so that they do a better job of circulating air in the dining room. S/C Michael Levitt noted his recollection that prior member Bill Melville donated and installed the fans in the dining room. Jenny then reported that BCYC Fall Cruise request and all clubhouse use requests should go through her office. Jenny would like to see these events channeled through her first before it goes back to the Board since she maintains a calendar for all requests for clubhouse use.

Note: Clubhouse rental form is on the CIYC website in the HOUSE section in the member area. Requests on the website are routed to info@CIYC which go to COB, V/C and House Manager Jenny so this is best method of requesting use of the clubhouse for future rentals.

Jenny then stated that we have an anonymous member that would like to donate a portable stage to the club. Our existing wooden stage is 6'X 10', but it is very heavy. Jenny would like to have a portable stage that can be rolled into the residence at the Club when not in use. Steve said that we will do more research before we have this anonymous member buy a portable stage.

## Treasurer's Report – Randy Weaver

Randy reported that October was the end of our fiscal year for 2021. Total assets are up $180K compared to the prior year. Total liabilities are up $96K which are mostly attributable to expenses from the Commodore's Ball, amounts due the Foundation, and an increase in general contingencies, including the equity refund due Kenny Rozak when he became a SS/C A. P&L for the year had revenue over forecast by $43K. Operating Expenses were over budget by $22K mostly due to payroll which we have discussed before. We had net operating income of $22K. New member transfer fee was over budget by $60K. Capital Expenditures were over budget by $13K. The net capital contribution was $47K over budget.

Randy then summarized the 2022 operating budget which was sent prior to this meeting to all board members and includes a 4% increase in member dues to $2975 per year. This is based on 186 members versus 180 used for last year's budget. House expenses in the budget were increased 9% and we expect insurance to be $96K which is up 13% from last year. The Lease it tied to the CPI and will increase 5%. He also noted that we raised the Historian expense from $500 to $1,000 in the budget.

Randy then moved that the 2022 operating budget and the $2975 annual dues be approved by the Board. Gary Tolar seconded motion. Larry Gottlieb asked why we are paying $33K per year for a CPA for a budget of $500K. Larry thought this was high and that we should look at hiring a bookkeeper rather than a CPA especially since we now have a better POS system that can maybe do some of these accounting functions. Randy reported that the CPA also does work for the Billfish tourney and the Foundation, including filing the tax returns for both entities. Randy responded that he believed that doing so would just move work over to the Treasurer which would not be feasible and that the Board would need to find a new Treasurer if they chose to go that approach. **After some additional discussion the motion to approve the operating budget passed with one board member abstaining.**

Randy then reviewed the 2022 capital budget which includes $165K for hillside stabilization; $8800 for the street widening/railing project; $18,800 for railing replacements on east side of the building; $10K to replace the fencing and gate on side of building; and $7K for exterior painting. He also noted that we have incorporated an estimated of $15K for Dining room air conditioning and that our reserve balance is $466K. Randy then moved for approval of the proposed

$229,600 2022 capital budget. He added that the Finance Committee forecasts 9 new members coming in 2022 which would give us $344K in our capital reserve account at the end of 2022. Steve Shea seconded motion. Roland reported that he spoke earlier that day with House Chairman Kirk MacInnis who reviewed and agreed with the estimates for the seven proposed 2022 capital. **After much discussion the motion passed unanimously.**

## Secretary's Report – Bob Flaig

Bob reported that John and Miriam Dougherty have resigned from the club after 46 years as a member. They told Bob that they had sold their boat and are moving onto other adventures.

Note: Rory Firestein has also resigned her club membership, but she has said that she will still allow the club to use her mooring.

## House Chairman's Report – Roland Rapp for Kirk MacInnis

Roland reported that the City has hired a new City Manager who is set to start in February. Roland also reported that the City has a contract with Alliance Diversified to repair the retaining wall supporting the Crescent Ave steps above the club and clear some of the loose soil around that area. Kirk has initiated discussions with this company as an alternative contractor for our hillside stabilization project. They would like a drawing showing the work that we want done and Kirk believes that Jason Clay who is our bartender and also works for Kirk in his construction business can prepare this for a reasonable fee. Roland reminded that the city had suggested that we consider expanding the proposed golf cart parking for additional spaces that the public could use in addition to those reserved for the Club.

Roland added that Kirk believes that the gate and fence on the east side cannot be repaired by welding due to rust and that is why we had proposed replacement in the capitol budget just approved.

Kirk had also told him that we have a bid of $15K for the dining room air conditioning project, but if we do not get the order in by January 1st 2022 the cost will go up. So, with the approval today we can get that project moving forward.

## Foundation – Randy Weaver for Anthony Salcido

Randy reported that $75K was raised in the Foundation fundraiser this summer. Randy wants to do Foundation board kickoff meeting either in person or by zoom prior to the next CIYC Board meeting on January 5th 2022.

## Membership – Kathy Hamilton

Kathy reported that we have one opening due to resignation by John Dougherty and that she will be presenting Jim and Stacy Knox to the board as prospective new members. They have a 45 foot boat and live in Redlands. Jim is an attorney. They have 31 years of boating experience. Kerry Bubb is their primary sponsor as well as Billy Womack and Gregg Thompson.

Kathy also said we have two other prospective members ready on the wait list: Dr. Stephen Hightower and S/C Tim Devine that have been posted. These two prospects have met with the Membership committee and they will be ready to be presented at a future board meeting if there are additional member openings. Beyond these two prospects we have four more potential members on the waiting list that we still need to meet with. We also have about 15 other prospective members in various stages of the application process.

## New Business

Roland noted the policy set forth in the Bylaws for selection of Committee Chairs requires board approval and reported that he would like Kathy Hamilton to remain as Membership Chairman, and S/C Jim Wachtler to remain as Long Range Committee Chairman. Roland then reported that he has not selected a Bylaw Chairman yet, but hopes to have one by the January 5th 2022 board meeting.

Roland made motion to approve two committee chairmen above. Steve Shea seconded motion. After much discussion the **motion was approved unanimously.**

## Executive Session

The Board convened for an executive session and approved new Member Jim Knox.

The meeting adjourned at 1800hrs.

**Respectfully Submitted**,

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**Bob Flaig, Secretary** **Roland Rapp, Chairman**